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**ORDER REGARDING EMERGENCY TEMPORARY MEASURES**

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Lakeside Municipal Court is issuing orders and guidelines to provide procedures and directions for proceedings and essential functions of the court during the next several weeks. The directions and guidelines are emergency and temporary measures and are effective March 16, 2020, through May 17, 2020, or upon further order of the court.

The World Health Organization declared a global pandemic of COVID-19 due to widespread human infection worldwide. President Trump and Governor Evers have declared a state of public emergency due to the coronavirus epidemic. The federal government and the State of Wisconsin have banned gatherings of more than 10 people, which impacts all of our court locations. Social distancing is also recommended and this would be difficult, if not impossible, to achieve during some court sessions. Further, some municipalities and school districts have closed our court locations to public access, for an unknown period of time.

The following orders are in place to ensure the continuous performance of the Court's essential functions and operations and yet to seek to mitigate the risk factors to which our court staff, lawyers, litigants, judges, security, and the general public might be exposed.

Given the orders from the State of Wisconsin, recommendations from the federal government and guidelines from the Chief Judge of District IV, it is hereby ordered that until May 17, 2020, or upon further order of the Court,

- 1.) No trials shall be held
- 2.) No initial appearances will be held
- 3.) All traffic, ordinance, and juvenile court sessions are suspended.
- 4.) Lakeside Municipal Court offices shall remain open, as long as the Village of North Fond du Lac keeps the Municipal Building open, for telephone calls and conferences and electronic communications.

After hours Drop Box and Mailing Location:

Lakeside Municipal Court  
(North Fond du Lac Municipal Building—in the front door vestibule on the right)  
16 Garfield Street  
North Fond du Lac, WI 54937

For more information and payment options, visit [www.LMCourt.org](http://www.LMCourt.org)

If you would like to plead not guilty or have ANY questions, please email the court at [municourt@nfdl.org](mailto:municourt@nfdl.org). Please include your name, date of birth, phone number and citation number (if you have it). You will be notified by mail of a pretrial date and time, which may also be done by phone or email.

These are temporary measures and are subject to further orders and notices.

Dated: March 18, 2020

BY THE COURT:

Jerome J. Jaye  
Municipal Judge